Job Description

Job title	**Global Need Research Internship**
Team	**Service Delivery**
Contract type	**Temporary Internship (Initially for 6 weeks which could be extended)**
Reporting to	**Impact, Advocacy & Emergencies Officer**
Location	**London Office and remote**
Hours of work	**Flexible (based on project needs)**
Remuneration	**Living wage**

SPANA

For the working animals of the world

Our vision

Our vision is a world where every working animal lives a life free from suffering and is treated with compassion

Our mission

Our mission is to improve the welfare of working animals in the world's poorest communities. We do this through treatment, training and teaching. We TREAT by providing free veterinary care when animals suffer or when emergencies strike. We TRAIN by building expertise among vets and promoting humane care by animal owners. We TEACH children to develop positive beliefs, respect and compassion towards animals.

Summary of role

SPANA is seeking a passionate and committed individual to support the organisation in mapping the global needs of working animals. This opportunity will offer strong research and vocational experience working alongside the organisations Service Delivery Team.

Our Global Needs Framework aims to map the areas of highest animal welfare needs across the globe so that SPANA can strategically plan where to focus our charitable resources and make the greatest difference to the lives of working animals.

This internship will take place during a particularly exciting time for SPANA as we update our global strategy. Working in collaboration with the Service Delivery Team, the position will be tasked with searching for and entering secondary data into our framework. A key part of this role involves data entry. The position will also offer the opportunity to learn more about how this type of research can guide our charity's work and future progress.

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Main Accountabilities

- Carry out desk research, data entry tasks and basic excel analysis.
- Liaise with the Services Team to provide feedback on the framework and its processes.
- Assist with data visualization using Microsoft Power BI
- Present final framework results and recommendations

This is not an exhaustive list, and the post holder may at times be required to perform other tasks not stated above but within scope of the position.

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PERSON SPECIFICATION

KNOWLEDGE, TRAINING AND QUALIFICATIONS	• SPANA's programmes have a particular focus on improving the health and welfare of working animals. However, our teams work across a variety of related areas and topics including data analysis, evaluation, animal health and welfare, education, and programme planning & management. Rather than having in-depth knowledge that you will rely on, you will be a quick learner and able to communicate effectively with great attention to detail.
EXPERIENCE	• Demonstrated understanding of the animal welfare, international development or related sectors. • Experience of finding, preparing and analysing secondary data sets. • Experience of using data visualisation software such as Power BI (desirable).
SKILLS AND ATTRIBUTES	• Excellent IT Skills with proficiency in Microsoft Office, particularly Excel. • Excellent written and verbal communication skills. • Strong organizational and administrative skills. • Ability to critically analyze information.

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